



Member Action Committee (MAC) Meeting--Agenda

December 14, 2015 from 6-8pm

Co-op Community Kitchen in Arcata

Facilitator: Mary Ella Anderson

Outcomes:

- Approval of draft minutes from November MAC meeting
- Agreements for MAC meeting: agenda items; roles and responsibilities; charted items; February meeting
- Agreement for next step on LIME like program.
- Agreement for next steps on bulk pricing comments

Attachments: 1. Approved MAC Charter 2. Draft MAC minutes from November 16 meeting; 3. LIME Program status update; 4. Draft Member-Owner Handbook; 5. Member Comment on bulk prices; 6. Volunteer Program proposal status update; 7. September Member Survey question results

What	How	Who	When
Welcome	- Share pertinent housekeeping (bathroom location, etc.) - Introductions - Give overview of decision making process by consensus	- Mary Ella - All	6:00 -- 6:10
Member Comments	- Members can share topics that are not already on the agenda	- Anyone	6:10 – 6:20
Review	- Review proposed outcomes for the meeting - Check for additions or changes to the agenda, especially considering topics brought forth during Member Comments - Review any recommendations from December board meeting - Ask for consensus on approval of the minutes from November	- Mary Ella	6:20 – 6:30
LIME	- Review LIME Program status update - Agreement on next steps for proposal	- All	6:30 – 6:50
Member Handbook	- Open discussion on draft Member-Owner Handbook	- All	6:50 -7:10
Bulk	- Review member comment on high bulk prices - Agreement on next steps	- All	7:10-7:20
Member Outreach/Involvement	- Review volunteer opportunities proposal(s) - Review September Co-op News survey question results - Review timeline for Membership Drive	- All	7:20 – 7:40
Next Agenda	- Review potential agenda items generated during meeting and ask for additional agenda items - Prioritize agenda items - Ask for agreement on agenda items for January	- Mary Ella	7:40 – 7:45
Roles & Responsibilities	- Call for a facilitator for January meeting, and ask for consensus - Call for a reporter for January Board meeting, and ask for consensus	- Mary Ella	7:45 – 7:50
Agreements	- Review consensus and decision making items, including any recommendations to the board - Ask for consensus on agreements, as charted, for inclusion in the minutes for the meeting - Determine January & February MAC meeting date	- Mary Ella	7:50 – 7:55
Check In	- Ask for feedback on meeting process for next time - Around the room, closing comments	- Mary Ella - All	7:55 – 8:00

Next MAC Meeting: Proposed: **Wednesday, January 13**, 6-8pm - Co-op's Community Kitchen in Arcata

Floating items: Bylaw revisions; Adherence to current Bylaws and Administrative Code; Examine Board's role and function vs that of General Manager; Opportunities for member participation should be more available and encouraged; Packaging