

Policies & Procedures Committee Agenda October 19, 2016 – 4:00 to 6:00pm

At: Ten Pin Conference Room, 793 K Street, Arcata, CA

	Item	Who	Pages	Minutes	Time
1.	Welcome/ Introductions/Agenda Review and Additions	Colin		10	4:00
2.	Approve September 21, 2016 minutes	All	3-4	5	4:10
3.	Board Meeting follow-up: review any items that were recommended from previous Board Meeting - TBD	All		15	4:15
4.	Availability of Current Version of Board Policy Manual	All		10	4:30
4.	Purchasing Policy discussion	All	5-7	35	4:40
5.	Review hotlist Board Policy Manual items	All	8-9	30	5:15
6.	Discuss agenda items for next meeting	All		10	5:45
7.	Review next meeting schedule: November 16 4pm	All		5	5:55

Meeting Ground Rules*

(*Note: All members or other participants must agree to follow these basic meeting guidelines)

- Raise hand to be recognized to speak
- Share the floor balance participation
- Stay on track and speak to the point
- Clearly and concisely articulate interests
- Be curious about different opinions
- Treat everyone with respect
- Aim for win-win solutions

Mission

North Coast Co-op is a member-owned organization guided by the cooperative principles. As a leader in our community we emphasize a diverse selection of products while engaging members through consumer education, community building, and environmental responsibility.

Co-op Definition

A cooperative is an autonomous association of persons united voluntarily to meet their common economic, social and cultural needs and aspirations through a jointly-owned and democratically controlled enterprise.

Values

Cooperatives are based on the values of self-help, self-responsibility, democracy, equality, equity, and solidarity. In the tradition of their founders, cooperative members believe in the ethical values of honesty, openness, social responsibility, and caring for others.