



North Coast Co-op
Board of Directors Meeting Minutes
August 6, 2015 - Co-op Community Kitchen – Eureka

Present at start of meeting:

Board: Jeremy Cotton, Dave Feral, Kate Lancaster, Fred Moore, Cheri Strong, Steve Suttell and Jessica Unmack

Staff: Melanie Bettenhausen, Kelli Costa, Brenda Harper, Mark Hubbard, Kelli Reese and Bella Waters

Member-owners: Mary Ella Anderson, Christine Cass, Colin Fiske, Maureen Kane, Laura Kurtz, Tim McDermond, Katie Niday, Mitch Trachtenberg, Roger, and John Woolley

The Candidate Forum started at 6pm, ended at 6:55pm and a short break was taken to rearrange the room.

[Tim McDermond departed]

Meeting was called to order at 7:09pm by Facilitator John Woolley at the Co-op Community Kitchen, Ground Rules reviewed and introductions were done.

Member Comment Period: no discussion

Agenda Review: no discussion

MOTION: Move to approve the agenda as presented.

Cotton/Moore

MOTION PASSES

7/0/0

Approval of the Minutes: Three minor changes to July minutes. MAC section: facilitator role and 'of the week' vs 'that week'. Clarification for why Employee Directors were requested to leave Executive Session.

MOTION: Move to accept the July 9 2015 Board meeting minutes as changed

Lancaster/Strong

MOTION PASSES

7/0/0

Board President Report: President Jessica Unmack commented on her appreciation for increased participation in committees and thanked all Board members for staying longer at the Special Executive Session last week.

Committee Reports:

Policies and Procedures Committee: Committee Chair Dave reviewed the July Policies and Procedures Committee meeting. The committee's recommendation will not be brought to the Board this month as it was sent to legal counsel, who reviewed it and now the Committee needs to discuss the revisions. Committee would like to get feedback from the Employee Directors on employee membership composition. Committee felt employee membership should be limited to household, similar to other employee benefits. Director Jeremy has his wife on his membership though noted that right now you can have anyone's name on it which has posed some problems in the past. Director Cheri reported that membership is defined as two people and isn't limited to who you live with. She suggested that a change to household be a tradeoff to bring back the Golden Discount. Kelli R. commented that the benefit is challenging to manage when people aren't in the same household. Director Dave reported that he has enough feedback to hold a conversation at the next Committee meeting, August 12th.

Member Action Committee: Mary Ella reviewed recommendation from MAC July meeting. MAC was concerned the Committee Chair Job Description wouldn't be consistent with the MAC, but now with an approved Charter the MAC feels that the Policies and Procedures Committee could create a description that takes into account all approved charters.

MOTION: To recommend that the PPC finalize the Committee Chair Job Description.

Cotton/Feral

MOTION PASSES

7/0/0

Nominating Committee: Committee Chair Cheri reported on the two committee meetings. Minor changes to the Charter were done and asking for acceptance.

continued...

MOTION: To approve the Nominating Committee Charter as proposed.
Moore/Feral

MOTION PASSES 7/0/0

GM Task Force Update: Director Kate reported on the Special Executive Session and reviewed the next steps for the General Manager Evaluation. A summary and recommendation will be presented to the Board at September meeting. Process has gone very smooth.

General Manager Report: Kelli R. reviewed her August report. Highlighted insurance options and Humboldt County low unemployment rate leading to challenges in filling positions; more positions open in the area and less qualified people to fill them. Director Jeremy would like to review HSU intern report.

MOTION: Move to approve the August General Manager's report.
Moore/Unmack

MOTION PASSES 7/0/0

Member Comment Period: Topics discussed were:

- Roger. Noted that if one person joins the Co-op they can add/remove people, but if two people sign up at the same time and later on want to remove one of them from the membership they should close that membership, split the investment in half and each get new numbers.
- Kelli C. reminded all of the patronage refund aspect of memberships, especially for Fair Share employee-members.
- Melanie B. Thanked all for coming out, the candidates for running and all committee members who have done the work in order for a board meeting to be done in 45 minutes.

Consensus reached to adjourn the August meeting at 7:40pm with no Executive Session.

Minutes by Bella Waters