

Member Action Committee Meeting Agenda
March 18, 2015 from 6 - 8 p.m. at the Eureka Co-op Kitchen

Item	Who	Minutes	Time
Welcome & Review *Meeting Ground Rules	Facilitator	5	6:00 - 6:05
Introductions	All	5	6:05 - 6:10
Review *Colored Card Consensus Process	Facilitator	5	6:10 - 6:15
Agenda Review & Recommendations	All	5	6:15 - 6:20
* 2-11-15 MAC Minutes - Discuss, Approve	2-11-15 Attending Members	10	6:20 - 6:30
*How the MAC Functions - Review, Discuss, Decide	All	30	6:30 - 7:00
Facilitation of Meetings			
Note-taking & Recording			
Preparation and Approval of Written Minutes			
Reporting of Minutes at Board Meetings			
Presenting Recommended Motions at Board Meetings			
Preparation of Agendas			
Distribution of Communications			
Access to Member Contact Information			
*MAC Charter - Review, Discuss, Recommend	All	10	7:00 - 7:10
Review Charter recommended to Board by MAC on 2-11-15			
Discuss Board's recommended changes to MAC Charter from Board Retreat on 2-21-15			
Recommend a Charter to send to Board for approval at April Board meeting			
*Committee Chair Job Description - Discuss & Recommend	All	10	7:10 - 7:20
Annual Membership Meeting Planning - Discuss & Recommend	All	10	7:20 - 7:30
Employee Survey Results - Begin Discussion	All	10	7:30 - 7:40
Healing Co-op Relationships - Begin Discussion	All	5	7:40 - 7:45
March Meeting Reporting - Decide Who?	All	5	7:45 - 7:50
Written Minutes, Oral Report to BOD, Motions to BOD			
April Meeting Planning - Decide Who & What?	All	5	7:50 - 7:55
Select Facilitator & *Prioritize Agenda Topics			
Update on prior MAC Recommendations/Motions	All	5	7:55 - 8:00
Adjourn	Facilitator		8:00

* Indicates there is an attachment for this topic.

Agenda Attachments

- Meeting Ground Rules (page 2)
- Colored Card Consensus Process (page 2)
- How the MAC Functions Now (page 3)
- 2-11-15 MAC minutes -1st draft (pages 4-5)
- 2-11-15 MAC minutes - final draft (pages 6-9)
- MAC Charter recommended by MAC to BOD on 2-11-15 (page 10)
- MAC Charter recommended by BOD at Retreat on 2-21-15 (page 11)
- MAC Changes to Charter Overview 2010-2015 - from BOD retreat (page 12)
- Committee Chair Job Description - draft from BOD retreat (page 13)
- Potential Agenda Topics Proposed at Prior MAC Meetings (page 13)
- MAC correspondence (pages 14 -)

Next MAC meeting: Wednesday, April 15, 2015 from 6-8 p.m. at Arcata Co-op Kitchen